

UUFLG Board of Trustees Meeting
10/14/04 Minutes

Meeting called to order at 6:30PM

Chalice lighting

Attendees: Jim Beebe, Nan Bixler, Bob Bixler, Bill Crawford, Hollie Dunham, Walt Main, Russell Malley, Margo Smith

Guests: Sharon Graham, Robyn Connelly, Bill Scarvie, Irving Yabroff, Harry Campbell

Welcome Guests

REPORT

Sharon Graham: minister search committee:

Ben Kocs-Meyers (pronounced Coach) is the candidate; he will give a sermon on 10/17/04. If elected he will start November. For \$500 per Sunday we will get a service and an hour after each service, including mileage, etc.

Sharon's concerns were 1) Wondered if we will be able to make a quorum 2) Would like \$100 for a welcoming ceremony on 11/21/04

RESOLVED:

Irving will move \$100 from Account 510 to Account 500 to cover cost of welcoming celebration food.

PASSED

CONSENT ITEMS:

RESOLVED:

Approve minutes of September meeting

Adopt SGM charter (attached (again))

Appoint Katie Rall SGM chair

PASSED

OLD BUSINESS

REVIEW OF AUGUST ACTION ITEMS

Walt will get paperwork to Charlie Walton regarding Polling Place. WALT GAVE PAPERWORK TO BILL CRAWFORD TO GIVE TO CHARLIE.

Secretary will mail a copy of this resolution, regarding Board action on Nov. 13, 2003 to the five people concerned. NOT DONE YET

Walt will write a letter to the five members mentioned in the action on Nov. 13, 2003. WALT SAYS HE WILL NOT DO THIS - HAS TRIED AND COULDN'T COME UP WITH ANYTHING HE LIKED. BOB BIXLER VOLUNTEERED TO DO SO

Walt Bob will get copies of these to the secretary for inclusion in official record.

All Board members to send Walt the list of Saturday's in September and January that will not be available for a workshop. - DONE

REVIEW OF SEPTEMBER ACTION ITEMS:

Nan will ask JJ Martin if she would be willing to serve on the Nominating Committee; Walt will ask Hollie Dunham, and Russ will ask Tim Connelly. TIM ACCEPTED, OTHERS DECLINED
DONE

Jim Beebe will produce a survey to be inserted into the OOS regarding how folks heard about UUFLG in order to help make informed decisions regarding how to spend the advertising budget. DONE

Jim Beebe, Russell Malley and Irving Yabroff will revise the Policy and Procedure for Updating the Membership List and present it at the next meeting. DONE

Walt will contact Katie Rall regarding the SGM Committee Charter.

DONE

NEW BUSINESS

Signatures for US Bank RESOLVED that two signatures are required on all checks, and that the persons authorized to sign are Robert Bixler, Calvin Clauer, Timothy Connelly, Julie Doyle and Walter Main.

PASSED

Rental policy for members RESOLVED that the Finance Committee will work up a policy for rental of the building and bring it back to the Board of Trustees for approval.

FAILED

RESOLVED that the Finance Committee will work up a policy for rental of the building.

PASSED

Early "how'd you find us results" - Jim Beebe: Jim presented a table showing results of paper survey and email survey. Strongest source was friends and second was outside sign.

Harry Campbell suggested we use a web survey, surveys.com

Procedure for Updating the Membership List - Jim Beebe presented the revised policy. There was some discussion and one or two items will be changed.

UNFINISHED BUSINESS FROM SEPTEMBER MEETING

Financial Control - Use of the Budget for Financial Control

Discussion and approval of the procedures described in "Use of the Budget for Financial Control 9/24/04" Irving Yabroff

The Board informally approved this document and thanked Irving for his work.

OTHER BUSINESS

Jim Beebe showed a letter from Joan Hildebrand asking to be made a Friend of the Fellowship.

NEW ACTION ITEMS

Secretary will write a letter to bank re: new signers on account and will include copy of these minutes.

Jim will make changes and send the final policy for Updating Membership to the BOT.

Bob Bixler will write letter to former Board Members

DOCUMENTS TO BE INCLUDED WITH MINUTES

Small Group Ministry Committee Charter

POLICY AND PROCEDURE FOR UPDATING THE MEMBERSHIP LIST

USE OF THE BUDGET FOR FINANCIAL CONTROL 9/24/04

Meeting adjourned at 7:53 pm

Respectfully submitted by:

Margo T. Smith